

**REGISTER OF DEEDS RECORDING STANDARDS
FOR STATE OF NORTH CAROLINA**

**Effective July 1, 2002 & Revised October 1, 2011
(G.S. 161-14)**

Recording Standard requirements are as follows:

- Paper Size:** 8 ½ x 11 or 8 ½ x 14
- Margins:** Blank margin of (3) inches at the top of the first page

Blank margins of one-fourth (1/4) inch on remaining sides of first page and all sides of subsequent pages
- Font Size:** Typed or printed in black on white paper in a legible font

A font size of no smaller than 9 points

Blanks in an instrument may be completed in pen and corrections may be made in pen
- Pages:** Text typed or printed on one side of page only
- Instrument Type:** State type of instrument at top of first page (Below the required three (3) inch margin)

If the above requirements are not met the Register of Deeds shall record the document after collecting the non-standard document fee of \$25.00 along with all other applicable recording fees. If the instrument is non-standard due to the font size being smaller than nine points, the Register of Deeds has the discretion of considering it legible and not charging the non-standard fee.

The Standard National Form for UCC's will be accepted without the non- standard document fee being charged.

If you have questions, please call (336) 753-6080.